

Mariko North - Pianist and Teacher

- *BA RSAMD; BMus (hons) RCM; PGDip (Piano Accompaniment) RCM; MMus GSMD*
- *Member of the Musicians' Union*

Piano Lesson Agreement

Notes for lessons commencing September 2022 until August 2023

Fees: After an initial trial lesson where both student and teacher decide whether to proceed, **lessons are payable in advance** normally in blocks 10 in line with academic terms¹ at the rate of £38.50² for a 60 minute lesson, or £20.00 for a 30 minute lesson, subject to annual review. Shorter blocks may be booked if the student starts mid-term or if agreed in advance. Extra lessons (e.g. during school holidays) can also be arranged depending on availability - please contact the teacher. If the teacher is travelling to the student's home a fee may be charged relative to travel time and cost. An invoice will be sent before lessons begin, **and must be paid by the date specified, or an administrative charge of £10 will be applied.** Late payments result in a time-consuming and unpleasant administrative process that can adversely impact what is usually a good working relationship. No lessons will be delivered until full payment is made. Payments that are more than 28 days late will be referred to the Musicians' Union who will take further action on the teacher's behalf.

Adult students with unpredictable shift work patterns may pay for lessons on a rolling basis at a higher rate of £43.00/21.50- per 60/30 minute lesson respectively, **with two lessons payable at the first lesson**, so that the following lesson is always paid for and scheduled in advance (the final lesson in this scheme would therefore already be paid for). For those on this payment agreement, if a lesson is missed without 24 hours' notice no refund or make-up lesson will be given. In instances with notice of more than 24 hours's notice, the following lesson must be taken within 4 weeks of the original lesson date, or it will count as a missed lesson.

Lesson Times, Missed Lessons and Rescheduling: The student will normally either have a fixed weekly time, or set a minimum of 5 dates in advance in the diary. **No refunds will be made for missed lessons**, unless cancelled by the teacher. **Requests to reschedule a lesson will only be made if a minimum of 24 hours' notice is given and if the teacher has an available slot within a maximum of 3 weeks of the original lesson**, otherwise the lesson will be counted as a missed lesson. Please note that if the student is late for the lesson, the teacher is not obliged to run past the allocated end time, and will usually have other lessons or activities in her schedule.

Termination of lessons: If the student/parent/guardian decides to terminate lessons, **at least 5 weeks' notice must be given**, unless by mutual agreement between student and teacher, and must be made in writing. It is recommended that lessons end either at half term or at the end of the term in order to end the lessons well. If the teacher decides to discontinue lessons (or agrees to terminate lessons before the 5 week notice period), as much notice as possible will be given, and any lessons not delivered will be refunded without unreasonable delay, unless it is for one of the reasons outlined in the Code of Conduct (see following note), or due to repeated late payments/failure to show for lessons.

Code of Conduct: Learning an instrument requires cultivating a safe, friendly and encouraging environment. Behaviour must be respectful at all times from both student and teacher. Offensive or abusive behaviour from a student may result in immediate termination of lessons without refund. Respect must also be paid to the property where the lesson takes place, and any damage to property caused by a student beyond reasonable wear and tear will mean that the student or parent/guardian is liable for the cost of repair. As an MU member, the teacher is insured personally in respect of legal liability that may arise following injury or damage to members of the public. The limit of indemnity is £10m. This policy is operative whilst the individual registered member is teaching either at the

¹ Corresponding to the termly calendar in Local Authority Schools

² In line with the Musicians' Union *minimum* teaching rates <https://musiciansunion.org.uk/music-teaching/teaching-pay-and-employment/teaching-rates-of-pay>

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member's or student's own home, or in a public place including transit to and from. The teacher is also DBS checked annually via the DBS subscription service.

Progress: It is important to note that whilst the teacher will use her best endeavours to ensure the student makes satisfactory progress, this cannot be guaranteed. In particular, careful regular practice as advised by the teacher is a prerequisite of success on any musical instrument or in any musical endeavour.

Student name:

Parent/Guardian name (if applicable):

Contact number:

E-mail address:

Lesson duration:

Lesson day and time:

Please tick the boxes to show that you have read and agree to the following:

Lessons must be paid for in advance, and by the date specified on the invoice.	<input type="checkbox"/>
Late payments will incur an administrative charge.	<input type="checkbox"/>
No refunds will be made for missed lessons (unless cancelled by the teacher).	<input type="checkbox"/>
Requests to reschedule will only be granted if a minimum of 24 hours' notice has been given, and the teacher has an available slot within 3 weeks of the original lesson.	<input type="checkbox"/>
A minimum of 5 weeks' notice should be given for termination of lessons.	<input type="checkbox"/>
I have read and agree to the Code of Conduct.	<input type="checkbox"/>

Signature of Student/Parent/Guardian (delete as appropriate):

..... Date:

Signature of Teacher:

.....

Miss Mariko H North

Date: